SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

September 30, 2026

OPENING: Bill Newton called the meeting to order September 30, 2026, at 6:09 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Bill Newton, Erin Gray, Hope Fredrickson, Jessica Emmott, Darla Frost Kianos, Roslin Newton, Al Fredrickson

MEMBERS ABSENT: Peggy Minckler, Meagan Klem

PRIVILEGE OF THE FLOOR: .

APPROVAL OF MINUTES: The August 26, 2026 minutes were approved. Motion to accept by Roslin Newton, seconded by Erin Gray, motion carried.

FINANCIAL REPORT: Motion to accept financial reports made by Darla Frost Kianos, seconded by Jessica Emmott, motion carried.

DIRECTOR'S REPORT: Motion to accept the director's report by Lisa Greeley, seconded by Meagan Klem, motion carried.

- History Fair events were well attended
- National Grid bill was lower, it appears that some building interventions helped
- No progress at this time with digitizing library materials. It may be helpful to acknowledge that other projects at this time take precedence, and that funding for future digitizing can be explored when those projects are closer to completion
- Another strategic issue that can be issued should be addressed soon is conducting a survey regarding library services. A survey will be developed to gather information from attendees at the upcoming Victorian Tea.
- Libby event will be taking place in November
- Library director Jan Dekoff can attend meetings to provide training
- It would be helpful for one or more Trustees to attend a school board meeting, to share information and thank them for their support.
- Pilcrow grant was submitted
- Trustee Book Club hours count as training, if you register you can receive a recording
- Ralph Wilson grant webinar is on October 15 at 11 am. Trustees can register for this grant that includes a focus on children

CORRESPONDENCE:

- No report

NEW BUSINESS:

- Annual Appeal is coming soon.
- Trustees will attend the Town of Charlotte and Village of Sinclairville board meetings to share information and offer thanks for their partnership over time. Hope Fredrickson will attend Charlotte on 10/1/26.
- Erin will prepare a letter for the Annual Appeal and share with Board members for review. Goal will to send out as soon as possible in October
- A group will plan to meet on 4:30 October 15th to review the 2027 budget. This will be confirmed with Ricki.

SPECIAL COMMITTEES:

- Building and Grounds:
- Fans that were running constantly above the ceiling in the building were using a fair amount of electricity. The fans were meant to balance building temperatures, but had begun to fail any shut off. Al suggested remove the fans and let openings in the roof area serve the purpose. As the fans are no longer constantly running the electric bill has gone down. Building temperatures will likely be more stable now, and icicles should be less in winter. Al will keep an eye on the building .
- Al inquired how the library "New Rooms" plan makes sure all contingencies and needs are included in the grant planning. This can be reviewed with Jan Dekoff. Other contractors may be considered and /or the Building and Grounds Committee can supply labor. Jan Dekoff will be here Oct 14, 2:00, Bill and Al will meet with her either at that time or at another time at her convenience.

OLD / UNFINISHED BUSINESS:

- At least 50 people have made plans to attend the Victorian Tea. There will likely be more attendees. Still needed are: Fruits for salad, Key Club students. Lisa will help in the kitchen.
- Board still needs to find a bookkeeper, Ricki has been in the library and said she is still alright maintaining the books in the meantime but would be glad to hand over the responsibility
- Key Club students were very helpful at the BBQ and indicated it was enjoyable.
- Roslin Newton made motion to approve the Building Use and Robert J Peterson Conference room policy, Hope Fredrickson seconded, motion carried.

ADJOURNMENT: The meeting was adjourned at 7:05pm. Motion to adjourn by Darla Frost Kianos, seconded by Hope Fredrickson, motion carried. The next meeting will be held on October 28, 2026 at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved:___October 28, 2026_.