

SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

May 27, 2026

OPENING: Bill Newton called the meeting to order May 27, 2026, at 6:09 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Bill Newton, Roslin Newton, Beth Hadley, Erin Gray, Meagan Klem, Al Fredrickson, Hope Fredrickson, Peggy Minckler, Jessica Emmott

MEMBERS ABSENT: Darla Frost Kianos

PRIVILEGE OF THE FLOOR:

APPROVAL OF MINUTES: The April 29, 2026 minutes were approved. Motion to accept by Peggy Minckler, seconded by Erin Gray, motion carried.

FINANCIAL REPORT: Financial reports were reviewed, motion to approve by Roslin Newton, seconded by Jessica Emmott, motion carried.

DIRECTOR'S REPORT: Motion to accept the director's report by Lisa Greeley, seconded by Meagan Klem seconded, motion carried.

- Bill will reach out to Dean Houser regarding History Fair, as Dean is now in charge of the event. The library is open that day and may extend hours to accommodate activities
- Board members will express thanks to the village for in kind services i.e mowing, snow removal, help with flag etc. Roslin will send a note.
- Jessica will find flowers for the library planters, Peggy agreed to weed, Lisa has some moisture control potting soil
- Jessica will reach out to teachers at CVCS to identify students who might help at the Chicken BBQ Sept 12, and / or Victorian Tea potentially on Oct 17. Roslin will approach the owner of Hat Tea's regarding a program, options for food donations and serving will be reviewed.
- Beth would like to give Jessica a raise, suggested matching the rate she gets at her other job. Motion by Lisa Greeley to raise the wage to \$19, seconded by Hope Fredrickson, motion carried for the change to be effective immediately.
- Summer reading information is under construction on the website.
- Erin is exploring information on various library expenses to use during the Give Big CHQ campaign, i.e digital materials, large print books, summer reading, technology updates

CORRESPONDENCE: No report

NEW BUSINESS:

- Welcome to new board member Hope Fredrickson
- Kevin Kochersberger located an architect who met with Bill and Roslin Newton about expanding the community room. The initial idea is to create an opening in the community room wall with dividers so the space could accommodate one or two meetings at once. The architect is expected to forward plans, an early estimate is around \$15,000. Jan Dekoff can be contacted regarding construction grant options.
- Beth will explore using some memorial money for a special computer desk that can hold a baby carrier to help parents working on computers. The library will also consider a toddler seat in the bathroom to provide a secure space when a parent is in the restroom.
- Meagan will be forwarding the library bookkeeping information / task list to prospective college students.

SPECIAL COMMITTEES:

Building and Grounds:

- Al Fredrickson experimented with the photo eye position and was able to make it work.
- If the board wants a timer on the photo eye it would be positioned at the front of the building. Since the photo eye is working his thought was leave it as is.
- The sign does not have a electrical ground currently, Al can drive a ground rod into the earth by the sign
- Bill will contact the sign company regarding the very small print on the sign memorializing Marge Kochersberger, he will be seeking a correction to the error
- Jessica will be visiting the school in a Dinosaur costume

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OLD / UNFINISHED BUSINESS:

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ADJOURNMENT: The meeting was adjourned at 7:20 pm. Motion to adjourn by Lisa Greeley made a motion to adjourn the meeting, seconded by Meagan Klem, motion carried. The next meeting will be held on June 24, 2026 at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: June 24, 2026 .