

MAY 2026 LIBRARY DIRECTOR'S REPORT

STRATEGIC PLAN GOALS

- 1. Enhance Library Funding Streams**
- 2. Strengthen Outreach (Town of Gerry, CVCS, community groups)**
- 3. Catalogue and Digitize Local History Collection**
- 4. Staff and Volunteer Development**
- 5. Carry Out 25 Year Celebration of Library Building**
- 6. Identify Future Roles of the Library and Implement Changes**

Numbers are inserted to indicate when strategic plan goals have been targeted.

ADMINISTRATIVE

Form 990-EZ for 2025 was completed by volunteer Ricki Sharp, signed by Bill Newton and submitted online.

The library will be closed on Saturday, May 23 and Monday, May 25 for the Memorial Day holiday.

The library's 2024 financial documents and internal records have been reviewed by Honey & Associates Professional Accounting Services, and we have received a letter with the assurance that there were no material irregularities in the record keeping, and the financial statements appear to accurately represent the financial activity that occurred during this period.

Received first and second quarterly payments from CCLS for materials plan funding in the amount of \$1544.50 (\$772.25 quarterly, a slight increase from the \$761 received for each quarter of 2025).

CCLS has completed their review of our 2025 Annual Report to NYS and has submitted it to the NYS Division of Library Development for their review.

BEAUTIFICATION AND DISPLAYS

The Children's room is being decorated for the summer reading program and has started to look like a prehistoric jungle where you might find dinosaurs!

BUILDING, GROUNDS AND MAINTENANCE

The library entry floors are scheduled to be cleaned and waxed over the long Memorial weekend by Kathy Schroeder.

The library's external sign was repaired and updated by Chautauqua Sign Co., and they were paid the balance due of \$1,425.00.

Annual servicing of the air conditioning system was done on May 15 by Ridout's Heating.

CCLS

The CCLS Professional Development Book Club will meet at our library on Friday, May 29 from 2 to 4 PM to discuss I Never Thought of it That Way: How to Have Fearlessly Curious Conversations in Dangerously Divided Times by Monica Guzman.

CORRESPONDENCE

Received a request for Confirmation of Account Information from Park Avenue Securities for the library's investment account (Victory Funds).

The library received a Statement of Activity from the Chautauqua Region Community Foundation for the Dr. Bob and Marge Kochersberger Fund for Sinclairville Free Library for the period January 1 through December 31, 2025. The balance in the fund as of 12/31/2024 was \$52,775.82. Endowed Contributions of \$1000 and Net Investment Earnings of \$8,881.54 were added. Distributions totaling \$1,596.82 included management fees and a distribution to the library in the amount of \$1,295.00. The ending balance at 12/31/2025 was \$61,060.54. The amount available for grantmaking is \$1,578.00. (The \$20,000 donation by Dr. Gary Kochersberger has since been added to this account.)

DONATIONS 1

A donation in the amount of \$150.00 in support of the library's summer reading program was presented to Library Assistant Huling by the Cassadaga Valley PTO at the organization's meeting on May 6.

Dr. Gary Kochersberger donated \$20,000 to the library's Kochersberger Endowment Fund account at the Chautauqua Region Community Foundation. His address is 6250 Goff Rd., Canandaigua, NY 14424-8338 if you'd like to send a personal thank you.

FUNDING

The library's CVCS School Tax Proposition to increase library funding was passed by voters on May 19 (126 Yes and 63 No).

FUNDRAISING 1

The library is participating in this year's Give Big CHQ, which will be conducted online June 11. Please help spread the word and consider making a donation. The link to view informational webinars is www.givebigchq.org/info/trainings 1

MEMORIALS

Donations in memory of Fred Obert were made by Ken and Gloria Andrulis, Daniel and Lorie Johnson, John and Barb Pagels, Betty Lou Pillittieri, Kevin Kochersberger and Mary Kasarda, Herb and Elsa Hern, Bill and Sue Chandler, Lou and Missy Deppas, Jim and Darla Kianos, Tom and Vikki Mc Fall, Tom and Connie Gauronski, Ridout's Heating & Cooling Co., Inc., Allyce Johnson, Patricia Ackley, Martha Boyland, Robert Johnson, Gary and Deborah Kujawa; and Brenda and Henry Malarkey. The total of these received memorials is \$900.

OUTREACH 2

The Wrap Before School Program at Park Methodist Church is visited on most Wednesdays at 7:30 AM for Read-Aloud program, **Life Story Writing** and **Book**

Club programs at the Homestead in Gerry are provided bi-monthly along with a time for general library services to be provided. Programs held at the Homestead retirement campus are open to the public. **CVCS PreK** classes visited the library on select Friday mornings in May. **CVCS 3rd Grade** classes have also scheduled a field trip to the library on Wednesday, June 17. **2**

PROFESSIONAL DEVELOPMENT 4

Assistant Huling will attend training (provided through BOCES and DEMCO Book Doctor) on book repair techniques at SUNY Fredonia on Monday, June 1 from 9 AM to 2:30 PM. **4**

PROGRAMS AND EVENTS

Library Calendar: The program and events calendar is available on the library's website at www.sinclairvillelibrary.org.

Highlights and Upcoming Events:

Nighttime Story Hour DATE CHANGE: Butterflies program will be held on Thursday, May 21 at 6 PM. Father's Day themed program will be held on Thursday, June 18 at 6 PM.

Unearth Your Story: Life Story Writing mixed with some genealogy will be held on these Thursdays at 6 PM: June 18, July 16 and August 20 (ages 14 and up).

Poetry Reading in Honor of John Brantingham: Monday, July 20 from 5 to 7 PM.

Baby Talk: Wednesdays (except June 17) at 10:30 AM: Stomp and Chomp movement play is the topic for June.

Story Hour Schedule:

6/3 Dinos in the Sunshine (sunshine dino collage)

6/10 Letter Week: T is for Tractor (T is for tractor)

6/17 Father's Day (dino daddy card)

6/24 That's my Name: Dinosaur (dinosaur name craft)

Book Clubs:

Books Unlimited will meet at the library on Monday, June 15 at 7 PM to discuss The Briar Club by Kate Quinn.

Virtual Book Club will meet online Thursday, June 25 at 6 PM to discuss My Friends by Fredrik Backman. The link to join online book club is available upon request.

Book Club at the Homestead in Gerry will meet in the Bergquist building at 3 PM on Friday, June 19 to discuss A Family Affair by Fern Michaels. **2**

CLSC Book Club will meet at 3 Lakes Café in Cassadaga at 9 AM on Saturday, July 11 to discuss My Friends by Fredrik Backman. Trustee Erin Gray will facilitate this discussion. **2**

Summer Reading Program:

Library Assistant Huling will visit the Sinclairville Elementary School during their assembly on May 29 (disguised as a dinosaur) to prompt interest in this year's summer reading program.

Unearth a Story is this year's summer reading program theme, and plans are in the works for another fun and educational summer. Adults, teens, children and families may participate by completing reading logs and attending book club discussions and other programs scheduled throughout the summer. Start tracking your reading on June 1 and submit your logs by September 9.

Summer Reading Program Stomp-Off will kickstart this year's program on Monday, June 1 from 5 to 7 PM. Register for Summer Reading and participate in activities: Dino Egg Excavation, Dino Egg Excavation, Dino Stomp Painting Mural, Fossil Rubbing and What's Your Dino Name?

Story Hour (age 2 to preschool) **Early Literacy Summer Reading Program** will be held on Wednesdays 1:00 to 2:00 PM. During the period of July 8 through August 12, **Little Seeds Preschool** will visit the library for their summer reading program on Wednesdays from 10 to 11 AM. **Baby Talk** (birth to age 2) **Early**

Literacy Summer Reading Program will be held on Wednesdays 11:30 AM to 12 PM during this period. **Mobile Summer Reading Program** (preschool and up): Library Assistant Jessica and mascot Chet will be going mobile again this year visiting the Sinclairville Summer Recreation Program and the Town of Gerry Summer Recreation Program on Friday mornings.

PUBLIC RELATIONS AND PUBLICITY

Assistant Huling will present summer reading program information at the CVCS Board of Education meeting on May 20. Director Hadley will provide support.

STAFF AND VOLUNTEERS 4

Beth Hadley began working at the Sinclairville Free Library on June 26, 2006 as the Library Assistant. This year marks her 20th anniversary as an employee of the library. Director Hadley will be out of town on vacation June 8-15.

Calendars of the days and times staff and volunteers are scheduled to work at the library are posted in the office.

There will be a volunteer and staff meeting on Thursday, June 6 at 6 PM. Topics to be discussed include the summer reading program and upcoming school field trip visits to the library.

A list of tasks needed to be done by a volunteer bookkeeper has been prepared to assist in recruiting someone to take on this position.

STATISTICS

Circulation of digital materials for the month of April was 223 (198 last April and 168 April 2024), and our library ranked 16 out of the 38 libraries in our system for digital materials checkouts. One new Libby user was added in April.

ANNUAL REPORT DATA

Performance Indicators	2021	2022	2023	2024	2025	2026
JANUARY-DECEMBER:						
Physical Item Circulation	10,620	11,559	12,948	12,832	16,079	
Total Circulation of electronic materials	1,674	1,742	2,278	2,106	2,290	
Total Circulation of Other Physical Items	2,346	2,872	3,467	2,831	2,665	
Registered Borrowers	1,276	1,365	1,385	1,508	1,679	
Library Visits	8,861	11,657	10,942	10,974	11,176	
Reference Questions	1,640	1,204	912	1,037	937	