

Sinclairville Free Library  
**Profit & Loss Budget - Actual**  
January through February 2026

	Jan - Feb 26	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CCLS - System Cash Grants</b>			
Other Cash Grants	0.00	2,300.00	-2,300.00
11.3 · LLSA	0.00	2,000.00	-2,000.00
11.7 · Materials Plan	0.00	2,000.00	-2,000.00
<b>Total CCLS - System Cash Grants</b>	0.00	6,300.00	-6,300.00
11.1 · Public Funding	0.00	68,000.00	-68,000.00
11.13 · Other Receipts			
11.14 · Gifts & endowments			
Donation	97.25	12,500.00	-12,402.75
Memorial	130.00		
<b>Total 11.14 · Gifts &amp; endowments</b>	227.25	12,500.00	-12,272.75
11.15 · Fund Raising			
Annual Appeal	2,453.84		
11.15 · Fund Raising - Other	0.00	12,750.00	-12,750.00
<b>Total 11.15 · Fund Raising</b>	2,453.84	12,750.00	-10,296.16
11.16 · Investment Income	2.79		
11.17 · Library Charges			
Copy	7.75	150.00	-142.25
Fax	5.00	50.00	-45.00
Lost Book Payments	17.95		
Printing	22.50	350.00	-327.50
<b>Total 11.17 · Library Charges</b>	53.20	550.00	-496.80
11.18 · Other Income			
Book Sale	0.00	250.00	-250.00
<b>Total 11.18 · Other Income</b>	0.00	250.00	-250.00
<b>Total 11.13 · Other Receipts</b>	2,737.08	26,050.00	-23,312.92
<b>Total Income</b>	2,737.08	100,350.00	-97,612.92
<b>Expense</b>			
<b>Employee Expenses</b>			
12.3 · Salaries			
Assistant	3,465.00		
Cleaner	414.00		
Clerk	1,512.00		
Manager	2,684.00		
12.3 · Salaries - Other	0.00	64,000.00	-64,000.00
<b>Total 12.3 · Salaries</b>	8,075.00	64,000.00	-55,925.00
12.4 · Employee Benefits	1,303.73	5,500.00	-4,196.27
<b>Total Employee Expenses</b>	9,378.73	69,500.00	-60,121.27
<b>Library Materials</b>			
12.6 · Printed Material			
Books	381.71		
12.6 · Printed Material - Other	0.00	7,000.00	-7,000.00

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<b>Total 12.6 · Printed Material</b>	381.71	7,000.00	-6,618.29
<b>12.7 · Electronic Material</b>	100.00	1,800.00	-1,700.00
<b>Total Library Materials</b>	481.71	8,800.00	-8,318.29
<b>12.17 · Building Operation &amp; Maintenance</b>			
<b>Other Bldg Oper &amp; Maint</b>			
Building Insurance	2,542.91	2,500.00	42.91
Cleaning	720.00		
Supplies	1,266.31	500.00	766.31
Utilities	1,712.44	7,500.00	-5,787.56
<b>Total Other Bldg Oper &amp; Maint</b>	6,241.66	10,500.00	-4,258.34
<b>12.16 · Repairs</b>	0.00	1,500.00	-1,500.00
<b>Total 12.17 · Building Operation &amp; Maintenance</b>	6,241.66	12,000.00	-5,758.34
<b>12.25 · Miscellaneous Expense</b>			
Office & Library Supplies	159.42	1,000.00	-840.58
Postage	84.08	250.00	-165.92
Professional & Consultant Fees	0.00	250.00	-250.00
Technology updating	0.00	250.00	-250.00
Telephone & Internet	324.82	1,000.00	-675.18
<b>z-Miscellaneous - other</b>			
Advertising	0.00	400.00	-400.00
Fund Raising Exp	0.00	1,500.00	-1,500.00
<b>Program Expense</b>			
Story Hour	0.00	0.00	0.00
Summer Reading Program	0.00	1,000.00	-1,000.00
Program Expense - Other	20.17	1,000.00	-979.83
<b>Total Program Expense</b>	20.17	2,000.00	-1,979.83
Travel	0.00	500.00	-500.00
Volunteer Expense	0.00	200.00	-200.00
z-Miscellaneous - other - Other	0.00	500.00	-500.00
<b>Total z-Miscellaneous - other</b>	20.17	5,100.00	-5,079.83
<b>12.22 · Equipment</b>	0.00	2,200.00	-2,200.00
<b>12.25 · Miscellaneous Expense - Other</b>	0.00	0.00	0.00
<b>Total 12.25 · Miscellaneous Expense</b>	588.49	10,050.00	-9,461.51
<b>Total Expense</b>	16,690.59	100,350.00	-83,659.41
<b>Net Ordinary Income</b>	-13,953.51	0.00	-13,953.51
<b>Net Income</b>	<b>-13,953.51</b>	<b>0.00</b>	<b>-13,953.51</b>