

## SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

October 29, 2025

OPENING: Bill Newton called the meeting to order October 29, 2025, at 6:10 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Darla Frost-Kianos, Bill Newton, Peggy Minckler, Roslin Newton, Erin Gray, Jessica Emmott, Meagan Klem, Jan Dekoff CCLS Executive Director

MEMBERS ABSENT: Candi George

PRIVILEGE OF THE FLOOR: Jan Dekoff presented information on the library funding increase that will be requested for the next school budget. SFL will submit a proposition to the school district that will be placed on the school ballot. The letter could be joint with the Cassadaga libraries. Rationale can include that the library needing to keep up with utilities, changes in funding, improve programming. A small article in the newspaper would help the initiative, also social media posts. The small increase is spread over eight villages and towns, so support is likely. Changes for individual homeowners can be calculated and shared. The goal is to avoid fundraising for operating costs, and reserve fundraising for special projects.

APPROVAL OF MINUTES: The September 24, 2025, minutes were approved. Motion to accept by Roslin Newton, seconded by Erin Gray, motion carried.

FINANCIAL REPORT: Darla Frost Kianos moved to approve latest financial reports, Lisa Greeley seconded, motion carried.

DIRECTOR'S REPORT: Lisa Greeley motioned to accept, Roslin Newton seconded, motion carried.

- Library has had false alarms in security systems recently, issues will be reviewed
- Beth has produced the 2024 Annual Report to the Community. Motion to accept by Lisa Greeley, seconded by Peggy Minckler, motion carried.
- Erin generated an Annual Appeal letter, Lisa helped, board members gave feedback, letter has been sent
- Board members will arrive early for the Volunteer / Veterans dinner on 11/11/25.
- The library will close the Wednesday before Thanksgiving.
- Jessica's computer will need to accept Windows 11, IT person CCLS will evaluate.

- Kathy Schroeder agreed to accept status of SFL cleaning employee at \$18 per hour as of Jan 1 2026. This will alter her tax status, Megan Klem motioned to accept, Peggy Minckler seconded, motion carried.
- Tyson Whitmore will not be able to be trustee due to work hours. He may be able to help with some bookkeeping aspects of the library.

#### NEW BUSINESS:

- Volunteer dinner will be at 6pm 11/11/25. Each board member will bring a crock pot of soup and pan of brownies. Jessica will purchase tablecloths, napkins, coffee and dinner rolls. Attendance in the past was 50. Menu includes coffee, water, tea, rolls, butter, brownies, ice cream, chocolate sauce, whipped cream. Darla will bring whipped cream and chocolate sauce. Lisa will bring tea and creamer, gf brownies. Invitations have been sent. Veterans who are library patrons will be invited. Erin will bring butter
- Budget will be reviewed and approved in November
- Roslin made a motion that board secretary submit a ballot for all officers to be re-elected. Peggy Minckler seconded the motion, motion carried. Candi and Jessica were approved for a three-year term, Lisa was approved for a second three-year term. Bill and Darla were approved for another one-year term.
- The thermometer sign is up in front of the library for the annual appeal. Letters have been sent, awaiting responses.

#### SPECIAL COMMITTEES:

Building and Grounds: No report

#### CORRESPONDENCE:

No report

#### OLD / UNFINISHED BUSINESS:

- No reports

ADJOURNMENT: The meeting was adjourned at 7:20 pm. Motion to adjourn by Peggy Minckler, seconded by Jessica Emmott, motion carried.. The next meeting will be held on November 19<sup>th</sup> at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: \_\_1/28/26\_\_.