

## SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

February 26, 2025

**OPENING:** Bill Newton called the meeting to order February 26, 2025 at 6:04 PM with reciting the Pledge of Allegiance.

**PRESENT:** Lisa Greeley, Beth Hadley, Jessica Emmott, Darla Frost-Kianos, Bill Newton, Roslin Newton, Linda Bartholomew, Darla Frost Kianos, Meagan Klem,

**MEMBERS ABSENT:** Jessica Emmott, Peggy Minckler

**APPROVAL OF MINUTES:** The January 29, 2025 minutes were approved. Motion to accept with Darla Frost Kianos, seconded by Linda Bartholomew, motion carried.

**FINANCIAL REPORT:** Darla Frost Kianos moved to approve latest financial reports, Lisa Greeley seconded, motion carried.

**DIRECTOR'S REPORT:** The report was reviewed. motioned to accept, Lisa Greeley seconded, motion carried.

1. Copier / fax equipment need review. New equipment can be set up so staff and patrons can use print and fax services at the library. \$2000 could obtain a quality piece of equipment to fax, print and copy as needed. Roslin will explore funding options.
2. A local company may be able to do bookkeeping for the library. Beth will discuss with Ricki Sharp who has been keeping the books. Beth can invite the prospective bookkeeper to a board meeting in the future.
3. Overnight parking not an issue right now.
4. Beth and Jessica will go to the Ross Grange meeting, Jessica will go to a PTO meeting.
5. Any requests for increase will in School Funding will be put off until 2026. Beth will attend a Board of Education meeting to keep them updated.
- 6.

### SPECIAL COMMITTEES:

Building and Grounds: No reports

Anniversary Celebration Committee: Three persons volunteered, Audrey Little, Hope Fredrickson, Karyn Okerlund. The committee would like to host an event at the library focused on the history, include period dress and refreshments. It will be a thank you to the community

Outreach: No reports

### CORRESPONDENCE:

OLD / UNFINISHED BUSINESS:

1. Logo has been created, will be used for banner or other needs
2. Electricity is an issue for the heated sidewalk, the bill went up to an unsustainable level when they were on all the time. The book drop can be heated separately, potentially at 40 degrees. Salt can be used when the sidewalk electricity is not on.
3. Beth had a conversation with a person who might consider part time work. Two persons may be approached, at least one person is planned for

NEW BUSINESS:

1. Annual report is completed, will be reviewed by CCLS staff. It will next go to New York State. Roslin Newton made motion to approve, Linda Bartholomew seconded, motion carried.
2. Volunteer dinner could be offered in November as a thanks to volunteers. Meagan will explore reserving Park Church at 6 pm on Veteran's Day

ADJOURNMENT: The meeting was adjourned at 6:49 pm. Motion by Roslin Newton, seconded by Lisa Greeley, motion carried.. The next meeting will be held on March 26, 2025, at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved:\_\_\_\_\_.