

Sinclairville Free Library  
Board of Trustee meeting minutes  
November 20, 2024

Attendance: Peggy Minkler, Bill & Roz Newton, Darla Frost-Kianos, Jessica Emmott, Erin Gray, Beth Hadley

Absent: Lisa Greeley, Linda Bartholomew, Candi George

Bill Newton called the meeting to order at 6:04pm, beginning with the recitation of the Pledge of Allegiance

After discussion, Darla F-K made a motion to accept the October 30, 2024 with a few corrections. Peggy M seconded the motion. Unanimously approved.

Darla F-K stated the Financial Report/ Expenditures created by Ricki Sharp were in order. The Report was approved and will be placed on file for audit.

Library Director's Report: Peggy M volunteered to reglue the arms on the rocking chair. Jessica Huling and Beth H will apply for more money to buy appropriate chairs for little ones. The 2025 open hours calendar for the Library will be as listed in the Library Director's Report with the exception of January 20th, February 17th, and October 13th. These days will be open during their usual hours. Darla F-K made a motion to accept the 2025 calendar with the listed exceptions and Jessica E seconded the motion. Unanimously approved. The Library Director's Report was approved.

New Business:

1. It was shared that there will be a History Day on September 13, 2025. It is reported that it may be scaled back from previous years events. Dean Houser will be overseeing the event. We shared ideas of what could be included in our 25th Library building celebration. Hugh Tranum has expressed interest in sharing his involvement with the construction of the building. Roz N also shared her initial connection with the library during the planning phase. Beth H stated that Kevin Kochersberger stated that he had run across the son of either the architect or building construction of the library. Perhaps this person might like to share a few words. Erin Gray suggested that these events be videotaped to preserve for the history of the library and Sinclairville.
2. The slate of 2025 officers was presented as following:  
President: Bill Newton  
Vice President: Candi George  
Treasurer: Darla Frost-Kianos  
Secretary: Lisa Greeley  
Roz N made a motion to accept this slate of officers for 2025 with Peggy M seconded the motion. Unanimously approved.
3. After reviewing the 2025 budget ( Ricki Sharp, Darla F-K, Beth H, and Bill & Roz N developed this budget), Peggy M made a motion with Darla F-K seconding the motion to accept the budget as shared. Unanimously approved.

4. Sign date: It was discussed that the building sign and the Events sign needed repairs and new letters. It was discussed that we should reach out to the Chautauqua Community Foundation as well as the North County foundation to see how helpful they may be in proceeding with this project. Roz N volunteered to check into these foundations.
5. Annual Appeal Update: We have received approximately \$2000 to date.
6. The Board of Trustees extended a warm welcome to two incoming Trustee members, beginning 1/1/25. We are pleased to approve Erin Gray and Meagan Marsh-Klem as new Board of Trustee members.
7. Jessica E brought up the past project of designing a new logo for the library. It was strongly suggested to incorporate the new features of the library in the logo. Jessica E will speak to Joy Broadhead who teaches graphic design in the high school. This could be a project that a student could learn how to listen to what the group wants in the design, offer examples and work for a completion of a satisfactory logo.
8. Peggy M moved that we adjourn the meeting with Jessica E seconding the motion.  
Approved.

The meeting ended at 6:45pm and was followed by an Executive Session.  
The next meeting will be on January 29, 2025 at 6 PM

Respectfully Submitted,  
Roz Newton  
Temporary Secretary