

SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

August 28, 2024

OPENING: Bill Newton called the meeting to order August 28, 2024 at 6:02 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Peggy Minckler, Bill Newton, Roslin Newton, Linda Bartholomew, Candi George

MEMBERS ABSENT: Betty Jean Ridout, Jessica Emmott

APPROVAL OF MINUTES: The June 26, 2024 minutes were approved. Motion to accept by Roslin Newton, seconded by Lisa Greeley, motion carried.

FINANCIAL REPORT: Darla Frost Kianos moved to approve July and August financial reports, Linda Bartholomew seconded, motion carried

DIRECTOR'S REPORT: The report was reviewed.

1. Door counter is broken at one door. Program attendance and outreach will be recorded in the Annual Report, separately from quarterly CCLS statistics.
2. Report to the community will compile five years of data. These data can be used to share progress in the Annual Appeal
3. Story time for infants, 'Baby Talk', will start in September.
4. Board member Emmott has advocated for school field trips to the library. Jibbitz for shoes has incentivized some children to visit the library.
5. Sidewalk is done in back entrance, front should be done 8/29/24.
6. Beth and Jessica would like to attend the annual meeting. Darla moved that the library be closed at 2:00 on Oct 9 to accommodate this, Linda Bartholomew seconded, motion carried. Roslin and Bill will attend too.
7. Sept 4th Beth and Peggy will attend the Sinclairville Board meeting to offer thanks for their support.
8. There will be a bake sale during the book sale in October 10-12. Help is needed. Beth is weeding the collection to make space for new materials.
9. Beth will order new computers with funds allocated for technology.
10. Library will have a booth at the History Fair on Sept 14th
11. Trustees must complete training forms
12. Beth would like to consider hiring a aide to fill in at the counter. Volunteer and staff hours are not covering all needs. Lisa Greeley made a motion to explore an additional staff, Candi George seconded, motion carried.
13. Request for volunteers can be placed on the marquee.

Candi George made motion to approve the report, Peggy Minckler seconded, motion carried.

SPECIAL COMMITTEES: No reports

Building and Grounds:

Anniversary Celebration Committee:

Outreach:

CORRESPONDENCE:

None reported

OLD / UNFINISHED BUSINESS:

1. Roslin will that the funding sources who provided grants

NEW BUSINESS:

1. The 25th anniversary could be celebrated during the History Fair the second Saturday in September, Lisa will contact Kochersberger family regarding any support they can offer.
2. Bill will be exploring additional options for the library signage. Fallen letters on the building can be removed. Buildings and Grounds committee will be approached about the broken letters.
3. History Fair will have 200 chickens for BBQ . Bill will help with prep work in the morning. BBQ will be \$15, Lisa will call RSVP for additional volunteers.
4. Annual Appeal

ADJOURNMENT: The meeting was adjourned at 7:04 pm. Motion by Rosling Newton and seconded by Linda Bartholomew. The next meeting will be held on September 25, 2024, at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: 9/25/24 ____.

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