

## SMOKING POLICY

### Smoking in or on Library Property

- Smoking of any kind, including e-cigarettes, vaping, chewing tobacco, Marijuana, or otherwise using tobacco products is strictly prohibited inside the Library building or on the Library grounds.
- Smoking is not allowed under state law.

### Violation rules for this policy

- Library staff, or volunteer, shall record in writing in the form of an incident report any violation of this Policy that resulted in a verbal warning. This report will be given to the Library manager.
- Initial violation: Library patrons observed violating this policy will be asked to cease the violation with a verbal request. If the patron does not comply with the request, he or she will be asked to leave the building for the day.
- Subsequent Violations: The Library manager will have the incident reports of the violations and will bring to the Sinclairville Free Library Board for further action to be taken.

Approved June 26, 2019

Reviewed and Approved:

June 26, 2024