

## SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

April 24, 2024

OPENING: Bill Newton called the meeting to order April 24, 2024 at 6:06 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Darla Frost-Kianos, Peggy Minckler, Bill Newton, Roslin Newton, Candi George, Jessica Emmott, Linda Bartholomew

MEMBERS ABSENT: Betty Jean Ridout

APPROVAL OF MINUTES: The March 27, 2024 minutes were approved with corrections. Motion to accept by Roslin Newton, seconded by Peggy Minckler, motion carried.

FINANCIAL REPORT: Darla Frost Kianos moved to approve, Lisa Greeley seconded, motion carried.

DIRECTOR'S REPORT: The report was reviewed.

1. Beth thanked the board for help at the Volunteer Appreciation dinner
2. Form 990 is being filled out by Ricki Sharp. She may not be able to continue this next year, a sub may be needed in 2025.
3. Floors will be waxed over Memorial Day weekend
4. Beth inquired how often parking lot maintenance is needed. Last repair was in 2022. Sealing will be needed it is guessed every three years. Buildings and grounds will be approached about that issue.
5. Ross Grange made a \$75 donation
6. June 13 is Give Big CHQ, board members are encouraged to reach out via Facebook to their friends. Board members will share information on library value through social media
7. Tree was planted in memory of Lisa Waite in front of the library. Benches will be added. More work is needed to clarify who donors are to the memorial fund.
8. May 2<sup>nd</sup> is a reception for the Life Story Display from Heritage Ministries.
9. Jessica Emmott will approach CVCS teachers / students about creating a new logo for the library
10. Patrons have mentioned the Victorian Tea, they will be approached about starting a committee. Lisa will call them.
11. Becky LeBaron is planning to transport Heritage residents for the library vote.
12. Motion was made by Roslin Newton to accept the Annual Library Budget Review policy with corrections, and the Confidentiality of Records policy. Seconded by Peggy Minckler, motion carried

#### SPECIAL COMMITTEES:

Building and Grounds: Al Fredrickson noted the exit signs need to be replaced. Al and Hope Fredrickson have donated an exit light with emergency lights that recharge when the electricity is on. The library will purchase another sign at \$68.97. Roslin Newton made a motion to have Al replace the sign, seconded by Linda Bartholomew, motion carried.

Al discussed the option of resetting the outdoor security lights timers to go off at midnight and on at 7:30 at present. Board agreed to have him do this.

#### CORRESPONDENCE:

None reported

#### OLD / UNFINISHED BUSINESS:

1. Bake sale will be coming soon.
2. Information has been submitted to CRCF for grant in Mid-May
3. No news yet on the Holmberg Grant

#### NEW BUSINESS:

1. May 13 is Sinclairville Fire Department meeting, library trustees Lisa and Bill will attend to discuss upcoming library proposition vote
2. Lisa will call two volunteers who voiced interest in the Victorian Tea

ADJOURNMENT: The meeting was adjourned at 7:08 pm . Motion by Candi George and seconded by Linda Bartholomew. The next meeting will be held on May 29, 2024, at 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: May 29, 2024 .