

CONFIDENTIALITY OF RECORDS

The Sinclairville Free Library has adopted the following state law into policy in regards to library records:

New York State Consolidated Laws Civil Practice Law and Rules Article 45 Evidence NY CLS 4509

Library records, which contain names or other personally identifying details regarding the user of public, free association, school, college and university libraries and library systems of this state, including but not limited to records related to the circulation of library materials, computer database searches, interlibrary loan transactions, reference queries, requests for photo copies, of library materials, shall be confidential and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute.

Although the Sinclairville Free Library makes every effort to protect the privacy of its patrons, under the federal USA PATRIOT Act (Public Law 107-56), records of the books and other materials you may borrow from this library may be obtained by federal agents. That federal law prohibits library workers from informing patrons if federal agents have obtained your usage records.

Adopted

Sinclairville Free Library

Board of Trustees

Approved February 24, 2014

Reviewed and Approved March 27, 2019

Reviewed and Approved April 24, 2024